



Canada  
Online  
Academy

## COA Application Procedure

### Step 1

Email scanned copies of the following documents to [admissions@coastudy.com](mailto:admissions@coastudy.com)

- Completed COA application form and course selection form
- One piece of government issued ID
- Official transcript
- OSSLT individual student report (For OLC4O)
- Email address of current guidance counsellor (For Ontario students)

### Step 2

Pay Application Fee and Tuition Fee

### Step 3

COA will review the application and issue Enrollment Notice and Welcome Package through email.